



SOUTHPORT SPECIAL SCHOOL:
Education Queensland



PARENT'S & CITIZENS ASSOCIATION

KUMBARI AVENUE, SOUTHPORT, QLD, 4215 P.O. BOX 377, SOUTHPORT, QLD. 4215

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PRINCIPAL: Susan Christensen

Email: administration@southportspecs.eq.edu.au

ABN 58 792 453 321

Minutes of General Meeting
Southport Special School P & C Association
Held on Thursday 14th February 2019 in the Seabreeze Staff Room

COMMENCED: 9:45 am

PRESENT: Paul McCarthy, Cameron Crichton, Kristy Skok, Nicole DeVito, Susan Christensen, Michelle Allan, Louise Stewart, Joe Wilkinson and Rusty Jourdan

APOLOGIES:

PREVIOUS MINUTES: Accepted as a true and accurate record of the preceding meeting.

Moved: Paul McCarthy Seconded: Kirsty Skok

BUSINESS ARISING FROM PREVIOUS MINUTES:

- Nil

CORRESPONDENCE INWARDS:

- LW Reid – uniform Catalogue
- P&C Insurance Invoice
- P&C info brochure

CORRESPONDENCE OUTWARDS:

- Notice of P&C Meeting

Business Arising:

- Nil

Moved: Nicole DeVito Seconded: Susan Christensen

TREASURER'S REPORT:

- See attached reports
- Nicole DeVito read report to the meeting

Business Arising:

- Nil

Treasurer's report was accepted and entered into record.

Moved: Nicole DeVito, Seconded: Louise Stewart

BUSINESS SERVICES MANAGER'S REPORT:

- See attached reports
- Michelle read report to the meeting
- This year school budget still being work on - ready for next meeting
- P&C Insurance fee submitted – Moved to be paid – all agreed
- Audit fee from Teefy & Wolfe Auditors – Moved to be paid – all agreed

Business Arising:

- Nil

Moved: Michelle Allan, Seconded: Rusty Jourdan

PRINCIPAL'S REPORT:

- Report read and discussed by Susan
- Strategic Direction 2019, School direction
- Communication development
- Heads of Curriculum – Now Three of in lieu of One
- Staff Professional learning and support
- Family Connection room – P&C agreed to fund cost of Coffee and Milk
- School Chaplaincy – No Budget – Scripture Union to raise \$3544.00 –P&C asked to contribute some funds

Business Arising:

- Nil.

Moved: Susan Christensen, Seconded: Paul McCarthy

GENERAL BUSINESS:

- CPL School Holiday Vacation care at school – Meeting has been held – continue to monitor
- Holcim Concrete Donation received – Certificate of appreciation to be arranged
- School Chaplaincy – Budget and P&C to contribute – To be discuss further

Moved: Cameron Crichton Seconded: Paul McCarthy

Applications for Membership:

- Numerous Volunteer Applications (as per Karen REDDING)

Moved: Kristy Skok Seconded: Nicole DeVito

Applications to Vary School Routine:

See attached

| <i>Class Group</i> | <i>Venue</i> | <i>Activity</i> | <i>Dates</i> | <i>Day of Week</i> |
|--------------------|--------------|-----------------|--------------|--------------------|
| various | various | various | | |

Moved: Kristy Skok Seconded: Nicole DeVito

DATE OF NEXT MEETING:

Thursday 14th March 2019 at 9:30 am

CLOSE OF MEETING:

10.45 am